



BE MAD

join the
conTeyor team!

“ Working at conTeyor is MAD. ”

Working at conTeyor is MAD. MAD stands for Making A Difference, and that is what every conTeyor colleague does, every day. We all Make A Difference. For ourselves, our team, and foremost for the customer, as we all contribute to delivering that excellent service.

conTeyor is an international player in the development and supply of reusable packaging solutions for delicate manufacturing parts (for 90% in the automotive sector). The organization has been developing and producing patented sustainable solutions in textiles, plastic, and steel since 1995 and has been a market leader in Europe for more than 25 years. www.conteyor.com

To support its growth in **TURKEY**, the company is looking for an energetic and driven

HR MANAGER (M/F)

With a proven experience in Manufacturing

YOUR ROLE: Hands on HR Business Partner

- As Human Resources Manager, you support the European Operations Director and the Local Managing Director in the area of personnel and operational matters.
- You manage all the HR activities for the Turkish Plant and Sales office, from "soft" HR related matters and Payroll to occupational Health & Safety as well as administrative processes.
- Being the first point of contact of the local employees, you advise them on HR policies and procedures.
- You design and implement HR Management solutions (Recruitment Plans, Employee Development, career paths, trainings, incentive systems, periodic performance appraisal,).
- Reporting to the European HR Manager, you assist in the successful implementation of global HR Business processes and procedures within the different entities.
- To ensure the plant compliance with HR related legal and regulatory guidelines is part of your responsibilities.
- Being a proactive HR Business partner, you monitor HR indicators and make recommendations to the senior leadership for improvement actions.
- Data Analytics, reporting and internal communication are also part of your tasks.

YOUR PROFILE: Proactive HR Specialist with strong Business Acumen

- You have a Degree in Human Resources, Business (or related field) and a proven experience in a similar role in a manufacturing work environment.
- The knowledge of Turkish Labour law, HR Tools and HR Trends are required.
- The ideal candidate has a good knowledge of finance, budgeting, and operational issues to support the Senior Management in the business decisions.
- Being an HR Expert, you have developed outstanding communication skills and the capacity to work with employees at all levels of the organization.
- Turkish is your mother tongue and you have a very good knowledge of English (Oral and written).
- You are proficient in MS Office and recognized for your result and solution-oriented attitude as well as for your outstanding organizational and time management skills.
- You like to take initiatives and can make decisions while evaluating risks properly.
- Collaboration is essential for you, and you are recognized for your team spirit, your positive attitude and your engagement and integrity.
- The position is based in Bursa and regular travel is required to our Sales office and to our plant.

What can conTeyor offer you?

- A unique opportunity to work for an international, innovative company that offers high-quality products and present in 34 countries across Europe, the United States and South America
- An environment with a strong company culture based on trust, integrity, and respect for the individual
- A company that has sustainability in its DNA.
- The chance to have a real impact in the HR decisions that are taken in the entities you are responsible for.
- Autonomy in the organization of your time and of your responsibilities.
- A human scale organization with short decision lines that encourages creativity and initiatives and can offer international career opportunities.
- A competitive fixed salary combined with fringe benefits.

Excited?
Join our team today!

Please send your CV **in English**
to Paola Bon, Talent Acquisition
Manager via job@conteyor.com

